

**COCHIN PORT TRUST**

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Tender No: :T10/T-1349/2020-C      Dated: -12-2020

**Name of Work: Capital Dredging for Indian Coast Guard Jetty Basin in Cochin Port  
SCHEDULE - "I"**

**CHECKLIST OF DOCUMENTS**

Name of the Vendor:				
Sl. No.	Clause Ref.No.	Description of Document	Whether submitted by the Tenderer (Yes/No)	Remarks
1	Cl. No. 5.1.1(c) of Instruction to Bidders	Cost of Tender Document of Rs. 10,500/- in the form of DD/BC drawn in favour of FA&CAO,Cochin Port Trust payable at Cochin as intiated in Cl. No. 1(2) of Tender Call Notice.		
2	Cl. No. 5.1.1(b) of Instruction to Bidders	EMD of <b>Rs.45.56 lakhs</b> in the form of Bank Guarantee(BG), enforceable and encashable at Kochi, drawn from any Nationalised Bank / Scheduled Bank in India acceptable to the EMPLOYER, as per the Proforma enclosed at <b>Annexure - 5</b> as indicated in Cl. No. 3.10 of Instruction to Bidders		
3	Cl. No. 5.1.1(a) of Instruction to Bidders	Integrity Pact, duly signed as per <b>Annexure -8</b>		
4	Cl. No.5.1.1(d) of Instruction to Bidders	Covering letter from the Bidder		
5	Cl. No.5.1.1(f) of Instruction to Bidders	Declaration as per <b>Annexure - 13</b>		
6	Cl. No.5.1.1(g) & (h) of Instruction to Bidders	Partnership deed or Memorandum and Articles of Association of the company and Registration certificate of the company as the case may be.		
7	Cl. No.5.1.1(g) (ii) & (h)(ii)of Instruction to Bidders	Duly executed Power of Attorney for signing the bid as per <b>Annexure - 2</b>		
8	Cl. No.5.1.1(i)(i) of Instruction to Bidders	In case the bidder is a JV/ Consortium, legally binding JV/Consortium Agreement as per proforma at <b>Annexure-3</b>		
9	Cl. No.5.1.1(i)(ii) of Instruction to Bidders	Duly executed Power of Attorney for signing the JV agreement as per <b>Annexure - 9</b>		
10	Cl. No.5.1.1(i)(iii) of Instruction to Bidders	Duly executed Power of Attorney for authorising the Lead partner to submit the bid and conclude the contract as per <b>Annexure - 4</b>		
11	Cl. No.5.1.1(i)(iv) of Instruction to Bidders	Undertaking that the partners of the JV/Consortium are jointly and severally liable to the Employer for the performance of the contract as per proforma at <b>Annexure-10</b>		
12	Cl. No.5.1.1(j)(i) of Instruction to Bidders	Details of type of Dredger(s) / dredging equipment(s) proposed to be deployed for the work as per <b>Table No.1A</b>		
13	Cl. No.5.1.1(k) of Instruction to Bidders	Detailed list of floating crafts and other equipment etc. including survey as per <b>Table No.1B.</b>		
14	Cl. No.5.1.1(l) of Instruction to Bidders	Details of survey launch and Motor Boat as per <b>Table No. 1C</b>		
15	Cl. No.5.1.1(m) of Instruction to Bidders	Original / Notary certified copy of (a) the Letter of Acceptance (LOA); and (b) Completion Certificate specifying the completion cost, quantity, type of dredger(s) deployed, date of commencement and date of completion etc. of similar works, issued by the Owner of the respective work and other details, as per <b>Table No.2</b>		
16	Cl. No.5.1.1(m) of Instruction to Bidders	In case the bidder wants to rely on the experience of holding companies or its other subsidiaries for meeting the requirement of pre-qualification, the experience certificate of the holding companies or its other subsidiaries, as per the Proforma at <b>Annexure -11</b>		
17	Cl. No.5.1.1(n) of Instruction to Bidders	Works in hand/present commitments as per <b>Table No- 3 .</b>		
18	Cl. No.5.1.1(o)of Instruction to Bidders	Personnel capabilities as per <b>Table No- 4 and Table No- 4 (A).</b>		
19	Cl. No.5.1.1(p)of Instruction to Bidders	Financial details as per <b>Table No - 5</b> and Audited Financial statements for the last three financial years		

Sl. No.	Clause Ref.No.	Description of Document	Whether submitted by the Tenderer (Yes/No)	Remarks
20	Cl. No.5.1.1(q)of Instruction to Bidders	Departmental Bid Document including the Letter of Bid except the filled in Price Bid, addendum/corrigendum issued, if any, duly signed and sealed		
21	Cl. No.5.1.1(r)of Instruction to Bidders	Notary or equivalent certifying authority's certified copy of the Certificate of Registry and latest valid certificate of class of the dredger(s) / dredging equipment(s) proposed for the work		
22	Cl. No.5.1.1(s)of Instruction to Bidders	In case of Indian owner (Individual, Partnership or Company) proposing to convert his foreign flag vessel to Indian flag vessel before commencement of the work to claim right of first refusal, an undertaking to this effect		
23	Cl. No.5.1.1(t)of Instruction to Bidders	Proposed methodology for execution of the work		
24	Cl. No.5.1.1(u)of Instruction to Bidders	Overall project schedule with detailed dredger deployment indicating total dredger months planned for each dredger		
25	Cl. No.5.1.1(v)of Instruction to Bidders	In case of foreign firms, the statement be given to the fact that they have no claims pending against them from any State Authority in India with respect to Income Tax, Customs Duty, Sales Tax or any other dues		
26	Cl. No.5.1.1(w)of Instruction to Bidders	Details of the Party opting for refund of EMD through e-payment system as per <b>Annexure-6</b>		
27	Cl. No.5.1.1(w)of Instruction to Bidders	Bank information for e-payment system as per <b>Annexure-7</b> .		
27	Cl. No.5.1.1(x)of Instruction to Bidders	Copies of PAN, GST, EPF and ESI registration		
29	Cl. No.5.1.1(y)of Instruction to Bidders	Details of litigations, if any, with the clients as per <b>Annexure-15</b>		

Note: All the documents submitted by the tenderer shall be neatly bound / filed and page numbered or properly marked. Tenderer is required to mention relevant page numbers / marking of his offer while filling up the above format.