



COCHIN PORT TRUST

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Administrative Office,
Cochin – 682 009.

No. SWO/Covid-19/Precautions/2020-S

Dated: 21-04-2021

CIRCULAR

All Port Users/Licensees working/operating within the Port area/Willingdon Island were requested vide Circular dt.12.06.2020, 04-08-2020 & 24-09-2020 to ensure strict enforcement of Covid-19 preventive measures at Port area/ W-Island, as per the directions of Ministry of Home Affairs, Govt. of India. Considering the increase in number of Covid-19 cases, all Port Users/Stakeholders/ Licensees/Offices functioning in the Port area are requested to strictly enforce the following guidelines.

1. Visitors at work places shall be restricted strictly.
2. Thermal Scanning of employees/visitors/ drivers of all vehicles, including vehicles engaged for cargo transportation shall be continued.
3. Hand sanitizing/hand washing facility provided at all offices, godowns, vehicles, shops etc., shall be continued compulsorily.
4. Wearing of face mask shall be made compulsory for employees/ visitors/ work places.
5. Visitors' Register shall be maintained by all Port users/ licensees/ stakeholders in all their establishments and the contact details of all visitors and drivers engaged in cargo transportation shall be entered in the register.
6. If any of the employees tests Covid-19 positive or undergoes quarantine as per the directions of concerned authorities, he/she may be asked to produce fitness certificate from competent authority before joining duty/attending office.
7. Regular sanitization of office premises should be done and in case any employee/visitor/client tests positive immediate sanitization should be done.

SECRETARY
21/4/21

Copy to: The Traffic Manager, CoPT

.. : The SE (M) Estate Division, CoPT

.. : The Administrator, CFH, CoPT

with a request to forward the Circular to all
Port Users/Stakeholders/Licensees of CoPT.