

ANNEXURE A

PORTS AND TERMINALS ASSURANCE FACILITY QUESTIONNAIRE

In order to obtain a quotation from the facility, please complete this form as fully and as accurately as possible in English.

Insured Name and Address (please enclose port handbook):	
Insured Name:	Cochin Port Authority
Address:	Cochin Port Authority, Willingdon Island , Cochin – 682 009
Website:	www.cochinport.gov.in
Year founded:	1936 .Came under Major Ports Trust Act in 1963. Now under Major Port Authorities Act 2021

Are you International Ship & Port Facility Security (ISPS) Code Compliant?	Yes	
If no, please advise status of application:		

Please specify the insurances you require:		
Coverage	Required	
Core Coverage		
Port & Terminal Third Party Liability:	Yes (only wreck removal)	
Property, Equipment & Business Interruption:	Yes	
Additional Coverage		
Port Craft including Protection and Indemnity:		No
Political Violence / War on Land::		No
Cyber:		No
Environmental Impairment Liability:		No

Have you ever had any insurance policy cancelled or refused?		No
If yes, please advise reason:		

Signature: Name:

Date: Position:

GENERAL RISK INFORMATION

Type of Port:	
Are you a landlord or operational port? Please provide percentage split based on revenue:	
Landlord Port:	Yes. Landlord and Operational Port
Operational Port:	

Is the Port or Terminal government or privately owned:		
Government: - Port	Yes	
Private: Container Terminal at the Port is under PPP	Yes	

Insured Location(s) (including postal/zip codes), please include map of locations:
Cochin Port Authority, Willingdon Island, Cochin - 682 009

Management experience & years at company:
Please refer the Port Website for detailed information. www.cochinport.gov.in

Number of Staff:			
Employed:	Yes		Number: 902
Part of Labour Pool:	Yes		Number: 68
Independent Contracting Company)		No	Number:--

Facilities, please enter the number of facilities available:			
Container terminals:	This is not Cochin Port asset at the moment and should be considered NIL for this Policy year.	Dry bulk terminals:	Yes
Ro-Ro terminals:		Gas terminals:	No
Oil terminals:	Yes	Passenger terminals:	Yes
Breakbulk / general cargo terminals:	Yes	Grain terminals:	No separate grain terminal
Container depots:	We have CFS.	Warehouses:	Yes
Temperature controlled warehouses:	No	Other (please specify):	NIL

Loss Prevention / Risk Management
Please advise if you have the following in place:

Loss Prevention / Risk Management		
a) Risk / loss control management procedures: - There is a disaster management plan in place	Yes	
b) Natural Catastrophe preparedness procedures: Covered in manual	Yes	
c) Pollution control / environmental impairment control:	Yes	
d) Maintenance programmes in accordance with manufacturers guidelines:	Yes	
e) Staff training programmes:- 15 sessions minimum – each department - 2 Sessions.	Yes	
d) Fire detection and sprinkler systems in place in for all property and equipment:		No
Do you have any of the following Security Precautions in place:		
24 hour security guards?	Yes	
All buildings/perimeter fences/gates alarmed?	Yes	
Close Circuit TV (CCTV) / Security Cameras?	Yes	
Do you maintain records of all security checks?		No- Maintained by CISF
Distance to police station/check point	One Kilometers	
Other? Please advise details:		

Have there been any labour/worker disputes or any protests/strikes within the last 5 years at the port or terminal?		No
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Have any of the locations had an independent survey of the property and equipment during the last twenty four months?	Yes	
If yes, please provide copy of the report and have all recommendations been complied with?	Yes	
If no, please provide details of when the recommendations will be completed: Marsh Risk Consulting Report attached.		

THIRD PARTY LIABILITY

Please provide details of your insurance requirements:		
Requirement	Currency	Amount
Limit:	INR	As per tender document
Deductible:	As requested in the Port Package tender	As per tender document
Current Premium:		-

Services:			
Please answer "Y" if performed by you, "S" if performed by your subcontractor and "N" if not provided:			
Stevedoring:	S	Dredging:	Y
Marine terminal operator:	Y	Tugs:	Y
Navigational information and aids:	Y	Salvage / ship removal:	S
Marine traffic control:	Y	Bunkering:	Y
Maintained water depths:	Y	Dumpsites / landfill:	N
Buoys and lighting:	Y	Waste disposal:	S
Pilotage:	Y	Diving:	S
Helicopter landing sites / airport:	N	Advice to other operators:	N
Warehousing:	Y	Security (e.g. Police):	S
Temperature Controlled Warehousing:	N	Emergency (e.g. Fire Services):	Y
Other (please specify):			

Contracts and Indemnities:		
Do you operate under your own Standard Trading Conditions or do you contract on Individual User Agreements, Port Tariffs, etc?. (Please provide copies)		
Standard Trading Conditions:	Yes	No
Individual User Agreements:	Yes – There is a contract with DP World, and Petronet LNG Ltd., PPP Operators but CoPA is not responsible for damage caused to their properties or cargo	
Port Tariff, act, bylaws, etc.:	Port Tariff-Yes (Except for the Container Terminal) Bye laws- Yes	
Please advise your limit under contract with customers:	Limit: No specific agreements with customers	
If you operate under contracts which differ from your Standard Trading Conditions, please provide details of where the contract is wider or more onerous:		

Contracts and Indemnities:		
Do you have a legal responsibility for any property and/or equipment which you hire, lease or rent?		No
If yes, please provide details including but not limited to lease agreement, description, values, age, location including details of construction. NA		
Do you waive your rights of recourse under any contracts, agreements, etc.?		No
If yes, please provide details:		

Warehousing (Only answer this question if you provide warehousing services):		
Are you responsible for the cargo stored?		
No responsibility:	Yes	No
Responsible but no responsibility for force majeure:	Yes	No
Responsible including force majeure:	Yes	No
Please provide average and maximum value of good stored at any one time:		
Average value at any one time:	Values are disclosed to customs only and not to CoPA.	
Maximum value at any one time:		

Tenants and / or Subcontractors:		
Is there a requirement in your contract with tenants and subcontractors that they have adequate liability insurance?	Yes	No
If yes, what is the minimum limit that you require?	Limit depends on each Sub-contractor. They ask Sub-contractors to make CoPA as additional insured.	
Do you check annually that all tenants and subcontractors maintain and renew their insurance?	Yes	No

Volumes:			
Please advise Cargo throughputs per Policy Year.			
Type	Last Year	Current Year	Next Year Estimate
Dry Containers (TEU's): In tonnes	9985912	9634408	9923440
Reefer/Tank Containers (TEU's):	Included in above	Included in above	Included in above
Break Bulk (tonnes):	136306	126595	124405
Dry Bulk (tonnes):	2262717	1932601	2007004
Hazardous Wet Bulk (tonnes): POL Crude, Products and others	22593613	23573905	24256792
Non-Hazardous Wet Bulk: (tonnes)	276682	339375	224655
Autos:	NIL	NIL	NIL
Passengers:			
Others, please specify:			

How many vessel calls per annum, please provide figures broken down into size of vessel:			
Vessel Size	Last Year	Current Year	Next Year Estimate
Up to 5,000 GT:	-	-	-
5,000 to 15,000 GT:	-	-	-
Over 15,000 GT:	1549	1615	1671

Claims History Summary:					
Please attach a full itemised claims breakdown by loss (both paid and outstanding and any related fees or expenses including legal fees) for the last 5 complete years from ground up and advise of any deductible applicable.					
Year	Claims Paid		Claims Pending		Total
	Number	Amount	Number	Amount	

Notes:

If not included in attached itemized claims breakdown, please provide details here:

Following any incident(s) have there been any mitigating / loss prevention procedures put in place? If yes, please provide details:

PROPERTY, EQUIPMENT & BUSINESS INTERRUPTION

Please provide details of your insurance requirements:		
Requirement – This is as per Port Package Insurance Tender document	Currency	Amount
Limit:		As per tender document
Property Deductible: <ul style="list-style-type: none"> Physical Damage Equipment Damage 		As per tender document
Business Interruption Deductible (Days):		As per tender document
Business Interruption Indemnity Period (Months):		As per tender document
Current Premium:		

Please provide a summary of property values broken down as follows (please attach a full itemised schedule with description, values, age, location including details of construction):		
Asset Type – The asset list is as per valuation report attached.	Currency	Asset Value
Wharves, Docks, Quays and Jetties:		Please see asset register
Buildings:		Please see asset register
Warehouse/Storage Facilities:		Please see asset register
Utilities and miscellaneous property:		Please see asset register
Equipment:		Please see asset register

Please provide details of your top 5 customers or suppliers		
Name	Services/Cargo	Revenue
BPCL	Petroleum	136,18,00,000
IGTPL	Container	114,92,00,000
Atlantic Global Shipping Pvt. Ltd.	Vessel	101,40,00,000
Interocean Shipping (I) Pvt. Ltd.	Vessel	47,05,00,000
Petronet LNG Ltd.	Vessel & Cargo	35,24,00,000

Please provide your annual maintenance budget	INR 10Crore
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Power Supply		
Is your electricity supply generated by yourself or through external means?		
Generated by ourselves:		No
External supplier: We receive it from Kerala state electricity board	Yes	

Do you have a back-up / emergency generator?	Yes. The back-up can run between 10-12 hours	
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Is there alternative reserve equipment or means of access available to mitigate any claim?	Yes	
If yes, please provide details:		

Claims History Summary:					
Please attach a full itemized claims breakdown by loss (both paid and outstanding and any related fees or expenses including legal fees) for the last 5 complete years from ground up and advise of any deductible applicable.					
Year	Claims Paid		Claims Pending		Total
	Number	Amount	Number	Amount	
Please refer the claims spreadsheet annexure					
Notes:					
If not included in attached itemized claims breakdown, please provide details here:					
Following any incident(s) have there been any mitigating / loss prevention procedures put in place? If yes, please provide details:					