



**COCHIN PORT AUTHORITY  
GENERAL ADMINISTRATION DEPARTMENT**

COCHIN-682009

No. D3/ Toll/2024-S

Dated: 17.07.2024

**e-TENDER NOTICE**

**Sub: e-COLLECTION OF TOLL AND PARKING CHARGES FOR ROADS IN WILLINGDON ISLAND FOR A PERIOD OF 12 MONTHS.**

- 1.1 e-Tenders in Two Cover System for **collection of Toll and Parking charges for the use of Port owned roads in Willingdon Island for a period of 12 months** is invited by the Secretary, Cochin Port Authority, Willingdon Island, Cochin-682009 and will be received **up to the prescribed time schedule. The contract may be extended by Cochin Port Authority at its discretion for another period of 12 months on the same rates and terms condition, subject to satisfactory performance of the contractor.** Tenders shall be submitted in accordance with the 'General information', 'Instruction to Tenderers', 'General Conditions and Special Conditions of Contract' etc., as detailed in the Tender Document. The Tender will be opened at the scheduled time. Only GST registered service providers will be eligible to participate in the Tender.
- 1.2 The Tender Document can be downloaded from the e-Tendering portal [www.Tenderwizard.com/CPT](http://www.Tenderwizard.com/CPT)
- 1.3 The Tender Documents are also available in Port's website [www.cochinport.gov.in](http://www.cochinport.gov.in) and on Central Public Procurement portal [www.eprocure.gov.in/cppp](http://www.eprocure.gov.in/cppp)
- 1.4 The bidders need to obtain the one time User ID & Password for log-in to e-Tendering Portal [www.Tenderwizard.com/CPT](http://www.Tenderwizard.com/CPT) from the service provider M/s. KEONICS by paying registration amount of Rs.1,180/- through online Payment using Credit/Debit Card/Net banking.
- 1.5 The tender shall be submitted by (1) an Individual or Proprietorship or (2) by a Registered Partnership firm or Limited Liability Partnership (LLP) or by a Limited Company. Joint Venture is not allowed to participate in the Tender
- 1.6 The Tenders shall be submitted "**online**" only. The bidders shall submit **scanned copy** of all the required Documents such as DD / Bankers Cheque towards the cost of Tender document and EMD; proof of experience etc, along with e-Tenders. Tender submitted other than online shall not be considered. (Online Submission at: [www.Tenderwizard.com/CPT](http://www.Tenderwizard.com/CPT) ).
- 1.7 The Original EMD and cost of Tender Document shall be drawn in favour of the FA & CAO, Cochin Port Authority, payable at Kochi shall be submitted in Sealed envelope with a covering letter and shall be addressed to the Secretary, Cochin Port Authority, Cochin 682 009, and shall be superscribed with words "e-Tender for collection of Toll and Parking charges for the use of Port owned roads in Willingdon Island for a period of 12 months".

The Tenderers who are registered as MSE with NSIC/Udyam are exempted from payment of cost of Tender Document and EMD. Copy of valid NSIC Registration Certificate/ MSE Udyam Registration certificate as per the Policy shall be uploaded in original with the other documents for availing exemption of the above. The benefit will be available only to Micro and Small enterprises (MSE). Such Registration Certificate will have a QR code on the Certificate. The Tenderers who have not submitted the cost of Tender Document or EMD in sealed covers in original or has not uploaded the scanned copy of valid NSIC Registration Certificate/ Udyam Registration certificate will not be considered for opening Techno Commercial Bids or for detailed evaluation.

(The payment documents mentioned above are the only documents to be submitted in original to CoPA before the scheduled time for participating in the Tender. All other Documents to be submitted online only.

- 1.8 The intending bidder must have valid **Class-II or III digital signature** certificate to submit the bid. For further details, please contact e-Tender Help Desk No. 080 – 49352000 /9605557738.

## 2 **EARNEST MONEY TO BE DEPOSITED**

- 2.1 Each Tender should be accompanied by an Earnest Money Deposit amounting to Rs.1,80,000/- (Rupees One Lakh Eighty Thousand only) (Exempted for tenderers with valid NSIC Registration Certificate/ MSE Udyam Registration certificate as per MSE-Policy–certificate to be uploaded online). Scanned copy of the Demand Draft / Banker's Cheque shall be attached with the Tender submitted "**online**" and original should reach Secretary, Cochin Port Authority before date & time of opening of Tender. The benefit of exemption will be available only to Micro and Small Enterprises (MSE).

## 3 **PREPARATION AND SUBMISSION OF BIDS.**

The Documents shall be prepared and scanned in different files (in PDF format such that file size is not more than 5 MB) and uploaded during the online submission of Bid at [www.Tenderwizard.com/CPT](http://www.Tenderwizard.com/CPT). If the file is above 5 MB, the same has to be compressed and uploaded.

- 4 The right of acceptance of Tender vests with Cochin Port Authority who do not bind themselves to accept the Highest Tender and reserves to themselves the authority to reject any or all of the Tenders received without assigning any reason thereof.
- 6 The Secretary or his duly authorized officer will open the e-Tenders online in the presence of intending Tenderers who may be present at the time in person or through their authorized representative. In the event of a Tender being rejected, the earnest money paid with such unaccepted Tender will be refunded to the Tenderer without any interest.
- 7 The Tender shall remain valid and open for acceptance for a period of 90 days from the last date fixed for receiving the same. The Cochin Port Authority reserves the right to extend the period of validity for a specific period. The request and response thereto shall be made in writing by post, fax or by email. The Tenderers will have an option to refuse the request without forfeiting their EMD. However in the event of the Tenderer agreeing to the request, they will not be permitted to modify the Tender once submitted.

- 8 Should any Tenderer withdraw his Tender or make any modification in the terms and conditions of the Tender, the Earnest Money Deposited by the Tenderer shall be forfeited.
- 9 Tenders, which do not fulfil all, or any of the above conditions, or are incomplete in any respect, are liable for summary rejection at any stage before placement of order.
- 10 Canvassing in connection with the Tender is strictly prohibited and Tenders submitted by the contractors who resort to canvassing will be liable for rejection.
- 11 The undersigned reserves the right to reject / cancel / postpone any one or all Tenders at any stage of the Tender, which will be binding on all bidders. Cochin Port does not bind itself to accept the bid of the highest bidder, and may at its own discretion accept or reject any tender.
- 12 The Tenders containing uncalled remarks or any additional/counter conditions are liable to be summarily rejected.
- 13 Disputes if any shall be under the jurisdiction of Courts in Cochin Corporation limits only.
- 14 All tender documents shall form part of contract.
- 15 Minimum Guaranteed Revenue (MGR) payable to Cochin Port by the successful bidder is Rs. 5 lakh per month (i.e.Rs.60,00,000/- for 12 months). In addition to the above, successful bidder will have to pay to Cochin Port percentage of revenue share also. The quote by the bidders of Revenue Share Percentage over and above the Minimum Guaranteed Revenue (MGR) will be the tender variable for this Tender. Bidder quoting such highest Revenue Percentage over and above MGR will be considered for the award of the contract.
- 16 The Price Bids will mention both Minimum Guaranteed Revenue (MGR) of Rs.60,00,000/- for 12 months (ie.Rs.5 lakh x 12 months) and the Annual Revenue Share Percentage on the total collection, over and above MGR to be quoted by the bidder payable to Cochin Port. Price Bid with lesser amount than Minimum Guarantee Revenue (MGR) and/or without mentioning Revenue Share Percentage shall be summarily rejected. It is made clear that the Revenue Share Percentage shall not be quoted in negative.

Sd/-  
**Secretary**  
**Cochin Port Authority**  
Phone:0484-2582126  
Fax:0484-26668163