

Administrative Office

No.A4/SE(C)/2024/S

Dated: 12-08-2024

To

The Secretary,  
All Major Ports.

Sir,

Sub: Filling up the post of Superintending Engineer (Civil) in Cochin Port Authority, on absorption basis from all Major Port Authorities.

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Applications are invited for filling up one post of Superintending Engineer (Civil) in the Scale of Pay of Rs.60000-180000 (Pre-revised Rs.13000-18250) in Civil Engineering Department of Cochin Port Authority on absorption basis from officers holding analogous posts or feeder post with 4 years regular service in the grade in a Major Port Authority. Recruitment Rules is attached as **Annexure-I**.

2. Applications in the prescribed format (**Annexure-II**) from eligible and willing Officers, who satisfy the provisions of recruitment rules for the post of Superintending Engineer (Civil), may be forwarded along with the following documents so as to reach this office **on or before 30.09.2024, which shall be the crucial date for determining the qualification and experience.**


- Attested copies of Educational & Professional qualifications.
- Attested copies of ACRs/APARs of the applicant for the last 5 years.
- No-Objection Certificate of the respective Port.
- Two recent passport size colour photographs in a sealed envelope.
- An undertaking of the applicant not to withdraw his/her candidature, if selected.
- Certificate by Head of Office of the Applicant as per the format.
- Vigilance/Administrative clearance of the concerned Port in the Proforma prescribed by the Ministry (**Annexure-III**).

3. The Veracity of the University Certificates produced by the applicant and the recognition of the degree obtained by the applicant may be ensured and certified.

4. The applications received through proper channel only will be entertained. The applications received after the last date or without ACRs/APARs and other requisite documents or otherwise incomplete will not be considered.

Encl: As above.

Yours faithfully,



SECRETARY  
12/08/24  
Ph. No.0484 -2582113

Copy to : The Chief Engineer, CoPA

कोचिन पत्तन प्राधिकरण  
Cochin Port Authority

विलिंगडन आईलैण्ड कोचिन - 682 009 भारत  
Willingdon Island Cochin - 682 009 India

www.cochinport.gov.in secretary@cochinport.gov.in + 91484 2666412, +91484 2582100 Fax: +91484 2668163

Sl. No.	Name of Post	No. of Posts	Classification.	Scale of Pay. (Rs.)	Whether Selection or Non-Selection	Upper Age limit for Direct Recruitment (in yrs)	Educational and other Qualifications prescribed for Direct Recruitment.	Whether (a) Age (b) Educational Qualifications (c) Experience for Direct Recruits will apply in the case of Promotion/Absorption/Deputation	Period of Probation, (in yrs.)	Method of recruitment (whether by Direct Recruitment or by Promotion /Absorption/ Deputation)	In case of Promotion/Absorption/ Deputation, grades from which it should be made.	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
3	Superintending Engineer (Civil)	3	Class-I	13000-350-18250	Selection	40	(i) Degree or equivalent in Civil Engg. from a recognised University/ Institution. (ii) Nine years experience in executive cadre in Planning/ Construction/ Design/Maintenance preferably of Port and Marine Structures in an Industrial/ Commercial/ Govt. Undertaking	(a) No (b) No, however a Diploma in Civil Engg. from a recognised University /Institution is essential (c) No.	2	By promotion failing which by absorption / deputation, failing both by direct recruitment.	Promotion from Exe. Engineer (Civil) in the scale of pay of Rs.10750-16750 with four years regular service in the grade failing which Exe. Engineer in the scale of pay of Rs.10750-16750 with two years regular service in the grade and a combined regular service of nine years in the scales of pay of Rs.10750-16750 and Rs.9100-15100 in the respective discipline of Civil Engg. Dept. Absorption/Deputation will be of Officers holding analogous posts or feeder posts with experience as mentioned above in a Major Port Trust.	Existing post of Dy. Chief Engineer in the pay scale of Rs. 13000- - 18250 will be redesignated as Supdtg. Engineer (Civil)

**(Annexure-II)**

**APPLICATION FOR THE POST OF SUPERINTENDING ENGINEER (CIVIL)  
UNDER CIVIL ENGINEERING DEPARTMENT  
COCHIN PORT AUTHORITY**

1. Name of the Officer :
2. Address for Communication :
3. Date of Birth :
4. Whether belongs to SC/ST :
5. Present post with basic pay and scale of pay :
6. Experience :
7. Educational and other qualifications :
8. Any other point required to be indicated :

In the event of selection to the above post, I will not withdraw and undertake to accept the appointment/posting.

Place:

Date:

(SIGNATURE OF THE APPLICANT)

**CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE OF THE APPLICANT**

1. It is certified that the particulars furnished by the officer, are correct and he/she fulfills the eligibility criteria.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he/she is clear from the vigilance angle.
3. His/her integrity is certified.
4. It is certified that no major/minor penalties have been imposed on the Officer during the last 10 years.
5. Attested copies of ACRs for the last 5 years are attached.
6. The veracity of the academic qualification is certified.

**SIGNATURE OF THE FORWARDING AUTHORITY  
ALONG WITH OFFICE SEAL**

Annexure -III

Particulars of the official for whom vigilance Comments/clearance is being sought  
(To be furnished and Signed by the CVO or HOD)

1. Name of the Official (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into service :
6. Service to which the official belongs :  
Including batch/year cadre etc,  
wherever applicable
7. Positions held (during the ten preceding years) :

Sl No	Organization (Name in full)	Designation & Place of Posting	Administrative/nodal Ministry/Deptt. Concerned (in case of officers of PSU etc.)	From	To

8. Whether the official has been :  
Placed on the "Agreed List" or "List of officers of Doubtful Integrity". (If yes, details to be given)
9. Whether any allegation of misconduct :  
involving vigilance angle was examined against the official during the last 10 years and if so, with what result.(\*)
10. Whether any punishment was :  
awarded to the official during the last 10 years and if so, the date of imposition and details of the penalty (\*)
11. Is any disciplinary / criminal proceedings :  
or charge sheet pending against the Official as on date. (If so, details to be furnished – Including reference no., if any, of the Commission)
12. Is any action contemplated against the :  
official as on date. (If so, details to be furnished)(\*):

13. Whether the officer/Official has submitted his/her Annual Immovable property return of the previous Year as required under Rule 18 of the CCS (Conduct) Rules, 1964 within the prescribed limit :

14. Details of complaint pending against the official as on dated :

Date:

(Name & Signature)

(\* ) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.