

## COCHIN PORT TRUST

वित्तीय सलाहकार एवं मुख्य लेखा अधिकारी का कार्यालय। Financial Advisor & Chief Accounts Officer's Office

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विलिंगडन द्वीप / Willingdon Island

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कोचीन/ Cochin – 682009

संख्या/No. FD/ER/Lease Rentals/2020

दिनांक/Dated: 23<sup>rd</sup> March, 2020.

## **CIRCULAR**

SUB:- PAYMENT OF LEASE RENTALS IN TIME - PREVENTION MEASURES TO CONTAIN THE SPREAD OF COVID – 19.

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Lease rentals bills have been raised on 01.03.2020 with a due date on 31.03.2020, all the lessees / stakeholders / customers/ are requested to make the payment in time before the due date and intimated through e-mail to <a href="mailto:sreedevi@cochinport.gov.in">sreedevi@cochinport.gov.in</a> and any two of the below mentioned e-mail ID's, enabling us to account the same at our end.

All are requested to co-operate in this time of emergency.

cpter@cochinport.gov.in sreedha@cochinport.gov.in ramesh.babu@cochinport.gov.in

> वि.स.एवं मु.ले अधिकारी/ FINANCIAL ADVISOR &

> > CHIEF ACCOUNTS OFFICER