<u>List of registers keep in Finance Department</u>

- 1. Cash register
- 2. Bank Guarantee Register
- 3. Agreement Register
- 4. Lease Register
- 5. Payment of bill Register
- 6. Contingent bill Register
- 7. Receipt & Despatch Register
- 8. Service Book Register
- 9. Stamp Register
- 10. COD bill Register
- 11. Gratuity Register
- 12. Commutation Register
- 13. Audit Register
- 14. Medical Reimbursement Register
- 15. Death Register
- 16. DCRG Register
- 17. Telephone Register
- 18. Water and Electricity Register
- 19. Fixed Deposit Register
- 20. Professional Tax Register
- 21. Security Deposit refund Register
- 22. Electricity Duty Register
- 23. Daily Dollar Register
- 24. Grievance Register